

**Middleham Town Council as Trustee of Charity For The Benefit Of Inhabitant Householders of Parish of Middleham (registered charity no 506048) (the 'Charity')**  
**I hereby summon and give Councillors notice to attend a meeting of the above organisation to be held in the Garden Room at Middleham Key Centre on Wednesday 23 January 2019 following conclusion of the Town Council Meeting**

Signed  
David Keep Clerk

**NOTE TO MIDDLEHAM RESIDENTS:** The public do not have a right to attend this meeting. The public and press may attend with the consent of Councillors. There will be no public forum in which to ask questions.

### **AGENDA**

- 1. To accept apologies of absence.**
- 2. Declarations of interest and any dispensation requests regarding items on the agenda.**
- 3. Minutes**
  - 3.1** To confirm the minutes of the meetings held on
  - 3.2** 28 November 2018  
12 December 2018
  - 3.3** Review schedule of agreed actions.
- 4. Land Management (IH) – Information/Decision required**
  - 4.1** **Review of Health & Safety matters** (standing item) **All**
  - 4.2** **Pavement Furniture rental agreement.** To revise terms and conditions
  - 4.3** **Tree Condition Survey:** to receive the annual report and consider possible revised format.
  - 4.4** **Common Land / Town Wastes Parking**
    - 4.4.1** To receive an update on progress.
- 5. Financial and Administrative Matters.**
  - 5.1** To approve payments submitted to meeting (IH only) and ratification of any payments made since last meeting with a full report on all receipts and payments for September (including bank reconciliations as at 30 November and 31 December 2018) and January 2019 (to date). **TC**
  - 5.2** **Opening a deposit account.** For approval.
  - 5.3** **Specific Expenditure Approvals:** None received.
  - 5.4** **Revised Gallop fees.** For noting
- 6. Any Other Business**

**The next meeting will be held on 27 February 2019**