

Minutes of Meeting of Middleham Town Council as Trustee of Charity For The Benefit Of Inhabitant Householders of Parish of Middleham (the 'Charity' or 'IH') held in Middleham Key Centre on Wednesday, 23 May 2018 following conclusion of the Town Council meeting. (SUBJECT TO APPROVAL AT NEXT TRUSTEE MEETING)

Present

The Chairman Cllr Mrs S Fairhurst, Cllr Mrs H Byford, Cllr Mr M Cade, Cllr Mr J Kirkbride, Cllr Mrs L Stocker, Cllr Mr S Wheeler, Cllr Mr D Slay.

Clerk, Mr D Keep

Action

1. Apologies.

All Councillors were present.

2. Declarations of interest regarding items on the agenda.

Each person present is a Councillor of Middleham Town Council, the Charity's sole Trustee. Cllr Wheeler declared an interest in agenda item 4.2 Cobbles inspection and 4.3 Installation of Parking Honesty Box as an employee of the contractor. No other interests were declared in the business to be transacted at the meeting.

3. Minutes

3.1 IT WAS RESOLVED to accept the minutes of meeting held on 25 April 2018 as a true and accurate record of that meeting.

3.2 Schedule of agreed actions. The schedule was noted.

4. Land Management (IH) – Information/Decision required

4.1 Review of Health & Safety matters (standing item). There were no matters to report.

4.2 Cobbles inspection. Images of the 7 damaged locations were circulated. It was agreed to proceed with repairs, subject to confirmation of cost.. **Cllr Wheeler**

4.3 Installation of Parking Honesty Box. Images and details of a suitable box were received. Cllr Wheeler would investigate how a box could be affixed to the lamp post in the main market place, close to the location where he was looking into installing an electrical connection for future events. Subject to confirmation from Cllr Wheeler, it was agreed in principle to proceed with the purchase of the largest box (Model 4) at a cost of £190 plus VAT from Geo. Michie Ltd Locksmiths of Darlington

4.4 Street Furniture payments. The Clerk reported that the RIII Hotel had now paid in full so each business had now paid other than the chip shop which had not been invoiced due to temporary closure. There was discussion about the time expended by the Clerk each year chasing late payments and whether it was equitable for other town businesses that the RIII Hotel had such a large and **Cllr**

**Action
Wheeler/Cllr
Slay**

prominent area of the cobbles, particularly as it appeared to have extended its area over the TdY weekend. It was agreed to re-measure outside each property as it appeared that some may have expanded beyond the agreed areas.

4.5 Canaan Lane. Cllr Wheeler reported that R A Wheeler had effected a temporary repair with hardcore on the junction with Castle Hill. Mr J Tennant had agreed to pay for a full repair along the length of the Lane beyond the temporary repair. A permanent repair in that location could be paid for by IH.

4.6 Missing Fence Panel. An mail from the grounds maintenance contractor indicating the imminent return of the fence panel for modification to enable his cutting equipment to access the play areas were noted. It was unknown if there would be a cost arising from this.

5. Financial and Administrative Matters.

5.1 Cashbook balances and Bank Reconciliation as at 30 April 2018. The Clerk apologised that a full bank reconciliation as at 30 April 2018 was not available at the meeting.

There being no further business the Chairman declared the meeting closed at 8.45 pm

Signed.....Date.....