

Middleham Town Council as Trustee of Charity For The Benefit Of Inhabitant Householders of Parish of Middleham (registered charity no 506048) (the 'Charity')
I hereby summon and give Councillors notice to attend a meeting of the above organisation to be held in the Garden Room at Middleham Key Centre on Wednesday 24 April 2019 following conclusion of the Town Council Meeting

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS: The public do not have a right to attend this meeting. The public and press may attend with the consent of Councillors. There will be no public forum in which to ask questions.

AGENDA

1. **To accept apologies of absence.** Apologies have been received from Cllrs Fortune and Slay.
2. **Declarations of interest and any dispensation requests regarding items on the agenda.**
3. **Minutes**
 - 3.1 To confirm the minutes of the meetings held on
 - 3.2 27 March 2019
 - 3.3 Review schedule of agreed actions.
4. **Land Management (IH) – Information/Decision required**
 - 4.1 **Review of Health & Safety matters** (standing item) **All**
 - 4.2 **12 Acres: Invitation to General Tender.** For approval
 - 4.3 **Western Willows:** To open and accept tender offers
 - 4.4 **Moors Lease.**
 - 4.4.1 To agree a date for review
 - 4.4.2 To note use outside agreed hours and consider actions
 - 4.5 **Common Land / Town Wastes Parking.** To receive an update.
(Discussion to be held in closed session).
5. **Financial and Administrative Matters.** **TC**
 - 5.1 To approve payments submitted to meeting (IH only) and ratification of any payments made since last meeting with a full report on all receipts and payments for September (including bank reconciliations as at 31 March 2019) and April 2019 (to date).
 - 5.2 **Specific Expenditure Approvals:** To ratify grant made to MSCWA for replacement perimeter fencing on playing fields £404.25
 - 5.3 **Audit & Internal Controls**
 - 5.3.1 Review of internal controls. To agree a date for review.
 - 5.3.2 Risk assessment review. For discussion and agreement.
6. **Any Other Business**
7. **Future Meetings:**

The next meeting will be held: To be agreed.