

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting of the above named
Council to be held in the Garden Room at Middleham Key Centre on Wednesday
24 April 2019 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS: Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened.

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.** Apologies have been received from Cllrs Fortune and Slay.
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes:**
 - 4.1 To confirm the minutes of the meeting held on 27 March 2019
 - 4.2 Review schedule of agreed actions. All
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)**
 - 6.2 **Land Management Issues (standing item).**
 - 6.3 **Elections 2019.** To note: the reappointment of 6 (six) validly nominated candidates who have been declared elected (unopposed) and; the requirement to fill the remaining vacancy by co-option by 24 June 2019 TC
 - 6.4 **Annual town meeting on 22 May 2019.** To note invited speakers and arrangements. TC
 - 6.5 **Town Guide** – to consider reprinting leaflets as stocks are nearly exhausted TC
7. **Review of Health & Safety and Environmental Matters (standing item).**
 - 7.1 **Recycling bins – pilot scheme.** To note specification of bin to be provided.
 - 7.2 **Play Area inspection reports.** For noting.
8. **Project Updates (standing item):**
 - 8.1 **Burial Ground** To receive a verbal update. To consider appointing a sub-committee to oversee development. TC
 - 8.2 **MSCWA** Verbal update on finance and maintenance. SW
 - 8.3 **Welcome Sign.** To receive an update. LS/HB
 - 8.4 **Option Agreement:** To receive an update. TC
 - 8.5 **Spring Clean 2019:** To receive a report. SF
 - 8.6 **Middleham Safer Roads.** To receive an update HB
 - 8.7 **Play area improvements:** to approve terms of reference for a Council TC

Committee to look into feasibility

- 9. Events in Middleham (standing item)**
- 9.1 Stables Open Day.** To receive a report. HB
 - 9.2 RIII Festival.** To receive an update HB/GF
 - 9.3 Tour de Yorkshire.** To receive an update on arrangements. HB
 - 9.4 AFoot In Two Dales** (The Yorkshire 50 mile walk in Swaledale & Wensleydale) Sat 6th & Sun 7th July. TC
- 10. General Business:**
- 10.1 Middleham Key Centre:** Business review – to receive the final joint report and recommendations. Mr Sweeting, chair of trustees, will also attend for this item. HB
 - 10.2 The Hill House project for Racing Welfare/Jessica Bethell Foundation –** to receive an update. HB
 - 10.3 Funding.** To note current opportunities.
- 11. Planning (TC) - Information/Decision required**
- 11.1 To report on planning decision notices received since the last meeting:**
 - 11.1.1 Full Planning Permission for Small Single Storey Gable Extension and Attic Conversion, 19 Park Lane Middleham DL8 4QX 19/00051/FULL **GRANTED**
 - 11.1.2 Full Planning Permission for replacement Windows at Northgate House, 1 North Road, Middleham DL8 4PJ (19/00105/FULL) **GRANTED**
 - 11.1.3 Full Planning Permission for Proposed Steel Portal Framed Building for the Housing of Racehorses, Sharp Hill Farm, Park Lane Middleham DL8 4QY (19/00064/FULL) **GRANTED**
 - 11.2 To comment on applications receive since the last meeting.**
 - 11.2.1 Ashgill Cottage, Tugill Park, Coverham. Full planning permission for demolition of existing dwelling and erection of replacement building to provide 4 no. self-catering holiday units together with car parking and ancillary works R/60/7H
 - 11.3 Potential planning enforcement issues.** No updates at the current time. To note response received from YDNP re developments at Tugill Park.
- 12. Finance (TC/IH) - Information/Decision required**
- 12.1** Payments - for approval, and ratification of any payments made since last meeting with a full report on all receipts and payments for March (including bank reconciliation as at 31 March 2019) and April to date.
 - 12.2 To pay the Clerk's salary be direct debit:** For approval
 - 12.3 Opening of deposit accounts.** Update on progress
 - 12.4 Insurance Matters:**
 - 12.4.1 Insurance renewal 1 June 2019: for approval
 - 12.4.2 Change of ownership of Insurance broker; for noting
- 13. Central & Local Government Communications.**
- 13.1** To list documents that have been emailed or circulated to Cllrs.
 - 13.1.1 White Rose Update
 - 13.1.2 Dales Police Report - April
- 14. Correspondence, shared information and suggested items for the next agenda.**
- 14.1** Annual planner for agenda items; to note forthcoming business.
 - 14.2** Items for next agenda:

15. Future Meeting Dates.

The next monthly Council meeting will be held on 15 May 2019. The Annual Parish meeting will be held on 22 May

To consider an additional meeting to be held in early to mid-June to approve the annual return.