

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting of the above named
Council to be held in the Garden Room at Middleham Key Centre on Wednesday
25 July 2018 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS: Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened.

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.**
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes:**
 - 4.1 To confirm the minutes of the Council meetings held on 27 June 2018
 - 4.2 To note the minutes of the Town Meeting held on 17 May 2018
 - 4.3 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)**
 - 6.2 **Land Management Issues (standing item).**
 - 6.2.1 Grit bin on Kirkgate; to consider purchase.
 - 6.2.2 Condition of Roads; for discussion.
 - 6.3 **Review of Health & Safety and Environmental Matters (standing item).**
 - 6.4 **Project Updates (standing item):**
 - 6.4.1 **Option agreement** – Verbal update. TC
 - 6.4.2 **Burial Ground** – Verbal update. TC
 - 6.4.3 **MSCWA** – Verbal report JK
 - 6.5 **Events in Middleham (standing item)**
 - 6.5.1 **Richard III Festival.** To receive an update/approve final expenditure HB
 - 6.5.2 **Tour de Yorkshire.** To receive a final report and approve financial contribution.

6.6 Council Priorities and Workload Planning. For discussion and agreement.

7. Planning (TC) - Information/Decision required

7.1 To report on planning decision notices received since the last meeting: None have been received.

7.2 To comment on applications received since the last meeting. None have been received.

7.3 To note potential planning enforcement issues. There are no new matters or updates to report at the current time.

8. Finance (TC/IH) - Information/Decision required

8.1 Payments - for approval, cheques to sign (TC only) and ratification of any payments made since last meeting with a full report on all receipts and payments for June (including a bank reconciliation as at 30 June 2018) and July 2018 (to date).

8.2 To approve Items of Expenditure as submitted to the meeting.

9. Central & Local Government Communications.

9.1 To list documents that have been emailed or circulated to Cllrs since the last meeting.

10. Correspondence, shared information and suggested items for the next agenda.

10.1 Annual planner for agenda items; to note forthcoming business

10.2 Future Meeting Dates

There will not be a Council meeting in August.

The next meeting will be held on Wednesday 26 September 2018.