

Minutes of Meeting of Middleham Town Council as Trustee of Charity For The Benefit Of Inhabitant Householders of Parish of Middleham (the 'Charity' or 'IH') held in Middleham Key Centre on Wednesday, 25 July 2018 following conclusion of the Town Council meeting. (SUBJECT TO APPROVAL AT NEXT TRUSTEE MEETING)

Present

The Chairman Cllr Mrs S Fairhurst, Cllr Mrs H Byford, Cllr Mr M Cade, Cllr Mrs L Stocker, Cllr Mr S Wheeler.

Clerk, Mr D Keep

Action

1. Apologies.

Cllrs Mr J Kirkbride and Mr D Slay had submitted apologies.

2. Declarations of interest regarding items on the agenda.

Each person present is a Councillor of Middleham Town Council, the Charity's sole Trustee. Cllr Wheeler declared an interest in agenda item 4.3 as an employee of the contractor. No other interests were declared in the business to be transacted at the meeting.

3. Minutes

3.1 IT WAS RESOLVED to accept the minutes of meeting held on 23 May 2018 as a true and accurate record of that meeting.

3.2 Schedule of agreed actions. The schedule was noted.

4. Land Management (IH) – Information/Decision required.

4.1 Review of Health & Safety matters (standing item). There were no matters to report.

4.2 Street Furniture.

4.2.1 Use outside contractual hours. A response from the licensees of the Richard III Hotel was reviewed. The Clerk was instructed to inform the Hotel of the dates of recently reported incidents and to reiterate that the agreement to place furniture on the Wastes shall be withdrawn if these reports continued. The licensee should be reminded of their responsibility for maintaining appropriate standards of behaviour regardless of whether they were on site in person.

4.2.2 Re-measurement of areas. Cllrs Wheeler and Cade would review the measurements taken so that the Clerk could write to establishments asking them either to remain within the agreed areas or to pay an additional fee.

Clerk

**Cllr
Wheeler/Cllr
Cade**

4.3 Purchase of Parking Honesty Box. IT WAS RESOLVED to approve purchase and installation of an Honesty Box in the market square for £520.40.

It was further agreed that payment be made to the box's supplier in advance, as requested.

	Action
The Clerk would obtain signs, at additional costs, based upon those displayed in Leyburn.	Clerk
4.4 Purchase of Grit Bin. At its earlier meeting, Council had recommended that a grit bin be installed and filled each year at IH's expense to replace that recently removed from the location on its land outside the entrance to Middleham House. NYCC would not fund the bin. Notwithstanding that this was on a priority 1 route for gritting by RDC it was an area prone to slippage and accordingly would be beneficial to the Town.	
IT WAS RESOLVED to purchase a Grit Bin from NYCC for £50 plus VAT and to fund two Fills Of The Grit Bin Each Year for £ 75 plus VAT	Clerk
4.5 Condition of Town Wastes. The Clerk would circulate copies of plans of the Town Wastes and the weed spraying area to Councillors.	Clerk
4.6 Removal of Hedgerow alongside the Busks. The response from the landowner's agent was noted. The Clerk would request notice of the installation date so that a Councillor could be present to ensure that the new fence was correctly located. Reference to the Land Registry plans appeared to clearly show the location.	Clerk
4.7 Access across the Busks. The householder of Thistledene had requested a meeting to discuss their application for a water supply to be routed cross the Busks. Cllr Fairhurst and Cllr Byford with the Clerk in attendance would meet at 2.15pm on Thursday 2 August. In advance of the meeting the Clerk would remind the applicant that certain information had been requested, but not so far supplied, regarding their assertion that a second vehicular right of access existed.	Cllr Fairhurst / Cllr Byford / Clerk
4.8 Vehicle Access across the Low Moor. A request for a meeting from Mr Armstrong, owner of the Forbidden Corner, to discuss access across and maintenance of the bridleway was noted. Cllr Fairhurst and Cllr Byford would meet at 9am on Friday 27 July. Cllr Fairhurst would notify Mr Bethell to obtain his views.	Cllr Fairhurst / Cllr Byford / Cllr Fairhurst
4.9 Request to plant memorial tree. A verbal request to plant a tree in memory to Freda Bancroft was made by the Chairman on behalf of Sandra Roberts. A mountain ash was proposed. This was approved and the Clerk would confer with its arboreal adviser Mr Stockdale regarding a suitable location.	Clerk
5. Financial and Administrative Matters.	
5.1 Cashbook balances and Bank Reconciliation as at 30 June 2018. A full bank reconciliation as at 30 June 2018 was tabled.	
5.2 To consider adopting a grant-making policy. It was noted that some years ago residents received regular sums of money from the Charity as a method of fulfilling its objective to hold the manorial lands for the benefit of the township. As background, Cllr Byford would speak to Brendon [?] to ascertain how this worked. It was agreed that a policy should be adopted to ensure fair distribution of benefits to fulfil the objective. The Clerk would submit a draft to the next meeting.	Cllr Byford / Clerk
There being no further business the Chairman declared the meeting closed at 8.40pm	

Signed.....Date.....