

**Minutes of Meeting of Middleham Town Council as Trustee of Charity For The Benefit Of Inhabitant Householders of Parish of Middleham (the 'Charity' or 'IH') held in Middleham Key Centre on Wednesday, 27 February 2019 following conclusion of the Town Council meeting. (SUBJECT TO APPROVAL AT NEXT TRUSTEE MEETING)**

**Present**

Chairman Cllr Mrs S Fairhurst, Cllr Mrs H Byford, Cllr Mr M Cade, Cllr Mrs L Stocker, Cllr Mr S Wheeler and Cllr Mr G Fortune

Clerk, Mr D Keep

Members of the public as the attendance list.

**Action**

**1. Apologies.**

Apologies were received from Cllr Mr D Slay. The public were not entitled to be present and from item 4.5 onwards the meeting was held in closed session.

**2. Declarations of interest regarding items on the agenda.**

Each person present is a Councillor of Middleham Town Council, the Charity's sole Trustee. No other interests were declared in the business to be transacted at the meeting.

**3. Minutes**

**3.1 IT WAS RESOLVED to accept the minutes of meetings held on 23 January 2019 as a true and accurate record to be signed by the Chairman.**

**3.2 Schedule of agreed actions.** The schedule was noted.

**4. Land Management (IH) – Information/Decision required.**

**4.1 Review of Health and Safety Matters.** There were no matters to report by exception.

**4.2 Tree Condition Survey.** The report was reviewed. It was noted that the proposed contract cost of £740 was in excess of the budgeted sum of £550. In part this increase was due to trees on the playing fields being included. It was agreed to instruct Mr Stockdale to proceed.

**Clerk**

**4.3 Status of future reports.** It was agreed to discuss this at a future meeting, noting advice received regarding assessing risks from trees.

**Clerk**

**4.4 Preservation Orders.** It was noted that all trees within the Conservation Area above a certain size had protected status.

Mr Hopper representing MSCWA asked permission to remove two self-set saplings on the site of the old pavilion. This was agreed to, provided that each was below the size where consent would be required. Care should also be taken not to disturb nesting birds.

**Clerk**

**4.5 Common Land / Town Wastes Parking.**

It was disappointing that repeated requests for detail of the relevant time period of the

**Action**

claim and the specified area had still not been received and that the Executors had rejected the further request to remove the signs in front of Manor House. Recent communications and advice from Endeavour Partnership ('EP') were reviewed. It was agreed that any meetings with the other side must be with advisers present as discussions otherwise seemed to be angled towards some sort of deal rather than dealing with the legal position.

The indicative costs from EP for attending a meeting with the other side of £1k plus VAT and travel costs was noted and accepted. The letters to all households were being delivered at the current time.

The Clerk would proceed to prepare the further letter to specific households where items were placed on the Wastes.

**Clerk****5. Financial and Administrative Matters.**

**5.1 Cashbook balance and bank reconciliation as at 31 January 2019.** Received for information.

**5.2 IT WAS RESOLVED to approve the schedule of direct debits and internet bank transfers to approve and ratify all payments since the last Meeting as set out on the payments schedule and to approve Items of Expenditure as submitted to the meeting.**

**5.3 Revised Gallop fees.** Responses from MTA to recent correspondence was noted. Having received confirmation that Phil Kirby Racing would be charged a gallop fee at the year end, it was agreed to write to MTA asking whether any other trainers from outside the area would be charged retrospectively. It was also agreed to report further instances of training taking place after 1pm, which it was thought might be due to a current shortage of riding staff. The Trustee was concerned that use outside agreed hours increased the likelihood of accidents.

**Clerk**

**There being no further business the Chairman declared the meeting closed at 9.15pm.**

**Signed.....Date.....**