

**Middleham Town Council as Trustee of Charity For The Benefit Of Inhabitant Householders of Parish of Middleham (registered charity no 506048) (the 'Charity')**  
**I hereby summon and give Councillors notice to attend a meeting of the above organisation to be held in the Garden Room at Middleham Key Centre on Wednesday 27 February 2019 following conclusion of the Town Council Meeting**

Signed  
David Keep Clerk

**NOTE TO MIDDLEHAM RESIDENTS:** The public do not have a right to attend this meeting. The public and press may attend with the consent of Councillors. There will be no public forum in which to ask questions.

### **AGENDA**

1. **To accept apologies of absence.** Cllr Slay is unavailable due to work commitments away from Middleham.
2. **Declarations of interest and any dispensation requests regarding items on the agenda.**
3. **Minutes**
  - 3.1 To confirm the minutes of the meeting held on 23 January 2019
  - 3.2 Review schedule of agreed actions.
4. **Land Management (IH) – Information/Decision required**
  - 4.1 **Review of Health & Safety matters** (standing item) **All**
  - 4.2 **Tree Condition Survey:**
    - 4.2.1 To receive the annual report and approve recommended works £740
    - 4.2.2 Future reports. To consider possible revised format.
    - 4.2.3 To note the status of 'protected trees'
  - 4.3 **Common Land / Town Wastes Parking**
    - 4.3.1 To receive an update on progress.
5. **Financial and Administrative Matters.**
  - 5.1 To approve payments submitted to meeting (IH only) and ratification of any payments made since last meeting with a full report on all receipts and payments for September (including bank reconciliations as at 31 January 2019) and February 2019 (to date). **TC**
  - 5.2 **Specific Expenditure Approvals:** None received.
  - 5.3 **Gallop Fees.** To note feedback from MTA.
6. **Any Other Business**

**The next meeting will be held on 27 March 2019**