

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting of the above named
Council to be held in the Garden Room at Middleham Key Centre on Wednesday
27 June 2018 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS: Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened.

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.** Apologies have been received from Cllrs Fairhurst and Kirkbride.
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes:**
 - 4.1 To confirm the minutes of the Council meetings held on 23 May 2018
 - 4.2 To confirm the minutes of the Council meetings held on 7 June 2018
 - 4.3 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)**
 - 6.1.1 Richmond (Yorks) Area Constituency Committee, 13 June HB
 - 6.1.2 YLCA annual Richmondshire branch meeting, 7 June TC
 - 6.2 **Land Management Issues (standing item).**
 - 6.3 **Review of Health & Safety and Environmental Matters (standing item).**
 - 6.4 **Project Updates (standing item):**
 - 6.4.1 **Option agreement** – Verbal update. TC
 - 6.4.2 **Burial Ground** – Verbal update. TC
 - 6.4.3 **MSCWA** – Verbal report JK
 - 6.5 **Events in Middleham (standing item)**
 - 6.5.1 **Richard III Festival.** To receive an update, approve the final budget and note arrangements HB
 - 6.6 **Council Priorities and Workload Planning.** For discussion and

agreement.

6.7 Highways Issues and Resurfacing. Feedback of meeting between MTA and NYCC Highways

6.8 Leyburn Town Plan. To note publication. Copies available in MKC.

7. Planning (TC) - Information/Decision required

7.1 To report on planning decision notices received since the last meeting:

7.1.1 Listed Building Consent and Advertising Consent, The Dante Arms Market Place Middleham Leyburn North Yorkshire DL8 4NP, references 18/00210/LBC and 18/00208/AA respectively. **GRANTED**

7.2 To comment on applications received since the last meeting.

7.2.1 Grading and drainage channels on land to rear of Ashgill buildings, provision of rear access, parking areas, construction of oil tank compound, planting, landscaping and ancillary works (part retrospective) at Ashgill, Tugill Park, Coverham R/60/7E (previously reviewed on 7 June 2018)

7.2.2 Erection of stable on land to the rear of 3 Dairy Cottages, Coverham Lane, Agglethorpe, DL8 4TQ R/60/41

7.3 To note potential planning enforcement issues. There are no new matters or updates to report at the current time.

8. Finance (TC/IH) - Information/Decision required

8.1 Payments - for approval, cheques to sign (TC only) and ratification of any payments made since last meeting with a full report on all receipts and payments for March (including a bank reconciliations as at 30 April and 31 May 2018) and June 2018 (to date).

8.2 To approve Items of Expenditure as submitted to the meeting.

9. Central & Local Government Communications.

9.1 To list documents that have been emailed or circulated to Cllrs since the last meeting.

10. Correspondence, shared information and suggested items for the next agenda.

10.1 Annual planner for agenda items; to note forthcoming business

10.2 Future Meeting Dates

The next meeting will be held on Wednesday 25 July 2018.