

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting of the above named
Council to be held in the Garden Room at Middleham Key Centre on Wednesday
28 November 2018 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS: Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened.

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.**
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes:**
 - 4.1 To confirm the minutes of the Council meeting held on 31 October 2018
 - 4.2 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)**
 - 6.2 **Land Management Issues (standing item).**
 - 6.2.1 Condition of Roads. Report on road surface project HB
 - 6.2.2 Parking Issues: For discussion.
 - 6.3 **Middleham Herald:** To agree deadlines for publication
 - 6.4 **Vacancy for Councillor.** To agree co-option procedure
7. **Review of Health & Safety and Environmental Matters (standing item).**
8. **Project Updates (standing item):**
 - 8.1.1 **Burial Ground** To accept tender submissions for drilling project and receive a verbal update on other matters. DS/TC
 - 8.1.2 **MSCWA** Verbal Update on finance and maintenance.
 - 8.1.3 **Welcome Sign.** To considering erecting a road sign welcoming visitors to childhood home of Richard III and centre of racing industry
 - 8.1.4 **Option Agreement:** Update.
9. **Events in Middleham (standing item)**
 - 9.1 **Richard III Festival.** To receive an update on plans for 2019 HB
 - 9.2 **Stables Open Day 2019:** Request to use Council land MC/TC

- 10. General Business:**
- 10.1 Middleham Key Centre:** Update on business review. HB
- 10.2 Grant making policy.** For adoption.
- 11. Planning (TC) - Information/Decision required**
- 11.1 To report on planning decision notices received since the last meeting:** None received
- 11.2 To comment on applications received since the last meeting.**
- 11.2.1 REVISED Proposal Outline Planning Permission with All Matters Reserved for Proposed Residential Development (of up to 55 Residential Dwellings) Land at St Alkelda's Road Middleham (17/00558/OUT).**
- 11.2.2 Full planning permission for extension to existing dwelling; siting of new manège; creation of car parking area; erection of staff amenity block; 2 no. stable blocks and horse walkers, culverting of existing stream/pond at Brecongill, High Beck Lodge, Coverham (R-60-18P):**
- 11.2.3 Full Planning Permission for Front Porch and Alterations to Existing Elevation, Single Storey Rear and Side Elevations, 9 St Alkelda's Road Middleham DL8 4PW (18/00807/FULL)**
- 11.3 To note potential planning enforcement issues.** No updates at the current time
- 12. Finance (TC/IH) - Information/Decision required**
- 12.1 Payments - for approval, and ratification of any payments made since last meeting with a full report on all receipts and payments for October (including bank reconciliations as at 31 October 2018) and November 2018 (to date).**
- 12.2 To consider the following items of expenditure:**
- 12.2.1 Expenditure under s137 Local Government Act 1972: Additional costs of Grotto £150: total £300. (Previously £150 was agreed)**
- Professional fees and memberships:
- 12.2.2 SLCC 2019 £156 (2018: £147) and ALCC £40 (2018: £30)**
- 12.2.3 YLCA 2019 £302 (2018: £292)**
- 12.3 Approve budget and precept for next year** TC
- 12.4 Opening a 30 day notice higher interest account.**
- 13. Central & Local Government Communications.**
- 13.1** To list documents that have been emailed or circulated to Cllrs.
- 14. Correspondence, shared information and suggested items for the next agenda.**
- 14.1** Annual planner for agenda items; to note forthcoming business.
- 14.2** Office Closure over the Christmas and New Year period.
- 15. Future Meeting Dates.**

The next monthly Council meeting will be held on 23 January (previously scheduled for 30 January 2019).

The following dates have been set aside provisionally as single-purpose meetings to finalise the Council's precept: 12 December 2018 and 9 January 2019 if it is not possible on 28 November.