

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting of the above named
Council to be held in the Garden Room at Middleham Key Centre on Wednesday 31
October 2018 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS: Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened.

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.** Cllrs Wheeler and Stocker will be absent on annual leave.
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes:**
 - 4.1 To confirm the minutes of the Council meeting held on 26 September 2018
 - 4.2 To review any confidential minutes
 - 4.3 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)**
 - 6.2 **Land Management Issues (standing item).**
 - 6.2.1 Condition of Roads; for general discussion and whether to meet with trainers to agree a collective approach
 - 6.2.2 Parking Issues: For discussion and agreement upon any appropriate actions regarding prescriptive parking rights.
 - 6.2.3 Prohibition of dogs on playing fields. For consideration.
 - 6.2.4 Condition of car access / parking at Pinker's Pond; for discussion
 - 6.2.5 Refurbishment of public toilets; for noting
7. **Review of Health & Safety and Environmental Matters (standing item).**
 - 7.1 **To receive annual inspection reports from RoSPA on play areas, play equipment and skate park and monthly reports from RDC.**
 - 7.2 **Parish survey on Vehicle Activated Speed signs or Speed Indicator Devices.** To note outcome

8. **Project Updates (standing item):**
- 8.1.1 **Burial Ground** To note drilling specification and receive a verbal update on tender process. **DS/TC**
- 8.1.2 **MSCWA** Verbal Update. **JK**
9. **Events in Middleham (standing item)**
- 9.1 **The Battle's Over:** participation in nationwide lighting of beacons on 11 November 2018. **MC/TC**
10. **General Business:**
- 10.1 **Middleham Key Centre:** Update on business review. **HB**
11. **Planning (TC) - Information/Decision required**
- 11.1 **To report on planning decision notices received since the last meeting:**
- 11.1.1 Full Planning Permission for Rear Extension (Retrospective) at Fieldfare Cottage, Middleham Road, Leyburn, North Yorkshire, DL8 5HE 18/00661/FULL. **GRANTED**
- 11.1.2 Sundial House appeal ref (Ref 16/00609/LBC) / 17/00004/REFLBC Retrospective Appeal Ref: APP/V2723/Y/17/3171483 ACTION **WITHDRAWN**
- 11.2 **To comment on applications receive since the last meeting.**
- 11.2.1 Listed building consent for alterations to existing barn with the addition of a mezzanine floor and change of use of outbuilding from garage/store to kitchen/preparation area and installation of below ground services, Coverham Abbey, Coverham Lane, Coverham R/60/25S/LB.
- 11.3 **To note potential planning enforcement issues.** None at present.
12. **Finance (TC/IH) - Information/Decision required**
- 12.1 **Payments - for approval, cheques to sign (TC only) and ratification of any payments made since last meeting with a full report on all receipts and payments for September (including bank reconciliations as at 30 September 2018) and October 2018 (to date).**
- 12.2 **To consider the following items of expenditure:**
- 12.2.1 Expenditure under s137 Local Government Act 1972
- 12.2.2 Contribution towards Christmas Children's Grotto: £150
- 12.2.3 Christmas Lights: connection and repair £750; electrical supply £120
- 12.3 **Precept and Budget**
- 12.3.1 Report from Clerk on RDCs parish precept meeting **TC**
- 12.3.2 Council to confirm any financial objectives for the year ahead so that budget preparations are easier
13. **Central & Local Government Communications.** To list documents that have been emailed or circulated to Cllrs since the last meeting.
14. **Correspondence, shared information and suggested items for the next agenda.**
- 14.1 Annual planner for agenda items; to note forthcoming business.
15. **Future Meeting Dates.**

The next meeting shall be held on Wednesday 28 November 2018.