

Minutes of Meeting of Middleham Town Council as Trustee of Charity For The Benefit Of Inhabitant Householders of Parish of Middleham (the 'Charity' or 'IH') held in Middleham Key Centre on Wednesday, 31 October 2018 following conclusion of the Town Council meeting. (SUBJECT TO APPROVAL AT NEXT TRUSTEE MEETING)

Present

The Chairman Cllr Mrs S Fairhurst, Cllr Mrs H Byford, Cllr Mr M Cade, Cllr D Slay.

Clerk, Mr D Keep

Action

1. Apologies.

It was noted Mr Kirkbride had resigned as Councillor. Apologies had been received from Cllr Mrs L Stocker and Cllr Mr S Wheeler. The public were not entitled to be present and it was agreed to hold the meeting without residents present.

2. Declarations of interest regarding items on the agenda.

Each person present is a Councillor of Middleham Town Council, the Charity's sole Trustee. No other interests were declared in the business to be transacted at the meeting.

3. Minutes

3.1 IT WAS RESOLVED to accept the minutes of meeting held on 26 September 2018 as a true and accurate record of that meeting.

3.2 Schedule of agreed actions. The schedule was noted.

4. Charity Objectives and Decision Making. It was agreed to document the Trustee's understanding of the charitable objective, drawing on wordings from the Charity Commission website and guidance on charitable benefit and public benefit.

Clerk

5. Land Management (IH) – Information/Decision required.

5.1 Review of Health & Safety and Environmental matters (standing item). The Clerk reported his concern that an acknowledgement had not been received from the insurance broker following submission of the potential claim. He would again chase the broker for guidance on how to deal with this matter and confirmation of the name of the designated account holder.

Clerk

Cllr Fairhurst reported that waste disposal issues at a household in St Alkelda's Road continued and that unsupervised waste burning was now taking place at night. It was now likely that close neighbours, for whom sympathy was expressed, would make a statutory nuisance claim. It was very disappointing that RDC appeared to lack the resources to enforce proper sorting and collection of recyclable waste. A communication would be sent to neighbours to say that there was little Council could do further to support their complaints. There were no other matters to report.

Cllr Fairhurst reported a resident's complaint about an illuminated window display recently installed at Central Stores. She would speak to the shop's owner about reducing its hours

Cllr Fairhurst

Action
Clerk

of use. The Clerk would refer the matter to the conservation officer at RDC whether there might be action that they could take, although the preference was to resolve amicably without requiring enforcement action.

5.2 Purchase of Parking Honesty Box. The final costs were as follows:

	£
Installation of post and box	329.00
Manufacture of box	242.00
Signs	105.25
Total	676.25

It was agreed that the funds would not be allocated to a specific purpose but would be recorded separately and the sums raised publicised. The signs referred to income being applied to upkeep of the town.

5.3 Winter grazing of Lowlands 40 Acres.

5.3.1 To accept Tender submissions. Only one tender had been received. **RESOLVED to accept the tender of £770 submitted by Mr Hunter.**

Clerk

5.3.2 Grazing rights agreement. A near final form of the agreement was approved. Final comments were being sought from the Gait Owners who grazed the land in the summer.

Clerk

5.4 Land Management Contract.

5.4.1 Tender specification for 2019. Having been circulated prior to the meeting, **RESOLVED to approve the land management specification for 2019.**

5.4.2 Issue of tender documents. The Clerk was instructed to issue tender documents with a closing date of 26 November

Clerk

6. Financial and Administrative Matters.

6.1 Cashbook balances as at 30 September and a cashbook to 31 October (to date). Received for information.

6.2 **IT WAS RESOLVED to approve the schedule of direct debits and internet bank transfers to approve and ratify all payments since the last Meeting as set out on the payments schedule and to approve Items of Expenditure as submitted to the meeting**

6.3 **Legal Fees in respect of common land issues.** As recommended by the Trustee, **IT WAS RESOLVED to allocate up to £5,000 from reservs towards legal costs**

6.4 **Appointment of Solicitor.** **RESOLVED to ratify the appointment by the Committee of three Councillors of Endeavour Partnership to act as legal adviser in respect of parking issues.**

There being no further business the Chairman declared the meeting closed at 8.40pm

Signed.....Date.....